

**APPLICATION FORM**

For EDA Use Only

Learner Number

This form is a fillable PDF and can be filled in on your computer (you will need to have Adobe Acrobat installed). Alternatively, it can be printed, filled in by hand, scanned and sent by email to your authorising manager. Please use block capitals if completing by hand.

**To be completed by Learner**

Please note the name on this form will be the name that appears on any certificate issued.

First Name(s)	<input type="text"/>		Surname	<input type="text"/>
Job Title & Company	<input type="text"/>			
Branch Address	<input type="text"/>			
Town/City	<input type="text"/>		County	<input type="text"/>
Country	England <input type="checkbox"/>	Scotland <input type="checkbox"/>	N.Ireland <input type="checkbox"/>	Wales <input type="checkbox"/>
	Channel Islands <input type="checkbox"/>	ROI <input type="checkbox"/>	Other <input type="checkbox"/>	<input type="text"/>
Telephone	<input type="text"/>			
Learner E-mail	<input type="text"/>			
Learner Date of Birth	<input type="text"/>			
Branch Name	<input type="text"/>		Branch code (If applicable)	<input type="text"/>
Name of Branch Manager	(to whom the module will be delivered)			
Branch Manager E-mail	<input type="text"/>			

**Please tick:**

I confirm I am aware of my employer's health and safety policy

I confirm that my Branch Manager (above) has authorised my application

I consent to all information relating to my progress throughout this programme (including results) being shared at any time between the IET, the EDA and my Employer.

I understand that my personal details will be processed and stored by the EDA and IET in order for them to fulfil their obligations under this contract. The EDA's Privacy Policy outlining the terms of use of personal data can be found on [www.eda.org.uk](http://www.eda.org.uk). A copy of the IET's Privacy statement can be obtained by contacting [edaproductknowledge@theiet.org](mailto:edaproductknowledge@theiet.org)

I understand that the information provided on this form will be processed by the IET for its sole use and that of its associated organisations for the purpose of promoting, delivering and improving my experience of the IET and its products and services.

I have studied EDA modules in the past  My learner number  Date

If you have access needs or require additional support please contact the IET directly to discuss this in confidence. Email: [edaproductknowledge@theiet.org](mailto:edaproductknowledge@theiet.org)

**Module selection**

(Please indicate in which order you wish to study the modules, if selecting more than one)

\*Please be aware that modules will be automatically triggered to begin once the learner has completed and returned the end of module assessment.

Product Code	Title	Order of study
EDAIP1P	Introduction to the Principles of Electricity	
EDALL1P	Lighting (Introduction)	
EDAWDC1P	Wiring Devices and Controls	
EDASGD1P	Distribution, Switchgear and Protection	
EDAFSS1P	Fire, Safety and Security Systems	
EDAREN1P	Renewables	
EDAIN1P	Industrial Controls	
EDACUS1P	Customer Service	
EDHAV1P	Heating and Ventilation	
EDALLS1P	Lighting (Systems and Controls)	
EDACCM1P	Cables and Cable Management	
EDAIDI1P	IT and Data Infrastructure (Available from April 2019)	

Please return this order form to the authorising manager.

You will receive an email confirming your enrolment once your application had been processed.

Total number of modules ordered

**To discuss opening an account with the IET and for order enquiries:**

E-mail: [edasales@theiet.org](mailto:edasales@theiet.org)  
Telephone: 01438 767328

Terms and Conditions: Where the Purchasing Organisation has a customer credit account with the IET, they will be invoiced for all Modules as detailed on the Payment and Order Form. Payment of the invoice is required within 30 days of the invoice date (or as otherwise agreed), and a copy of your Purchase order form must accompany the Order form (if applicable). Should payment not be received within these terms, the IET may refuse to provide any services under the contract until payment is received in full. Where a credit account with the IET does NOT exist, the Purchasing Organisation is required to make payment upon receipt of a Pro-forma invoice and before any Training Materials are shipped. Payment can be made by cheque, credit card or bank transfer (details are on the Pro-forma invoice). Once payment has been received and processed by the IET, the order will be despatched. The IET has full discretion over whether or not to grant credit and the terms of the credit (including any limits to be applied). Despatch will be standard 3-5 working days (free of charge within the UK and Republic of Ireland). Next day delivery is available at a cost and orders must be placed prior to 2pm; please contact [edasales@theiet.org](mailto:edasales@theiet.org) for prices. Returns are not accepted unless the copy received is damaged or imperfect.