

APPLICATION FORM

For EDA Use Only

This form is a fillable PDF and can be filled in on your computer (you will need to have Adobe Acrobat installed). Alternatively, it can be printed, filled in by hand, scanned and sent by email to your authorising manager. Please use block capitals if completing by hand.

To be completed by Learner

Please note the name on this form will be the name that appears on any certificate issued.

First Name(s)				Surname	
Job Title & Company					
Branch Address					
Town/City				County	
Country	England ☐	Scotland ☐	N.Ireland ☐	Wales ☐	Channel Islands ☐
	ROI ☐	Other ☐			
Telephone					
Learner E-mail					
Learner Date of Birth					
Branch Name				Branch code (If applicable)	
Name of Branch Manager	(to whom the module will be delivered)				
Branch Manager E-mail					

Please tick:

I confirm I am aware of my employer's health and safety policy ☐

I confirm that my Branch Manager (above) has authorised my application ☐

I consent to all information relating to my progress throughout this programme (including results) being shared at any time between the IET, the EDA and my Employer. ☐

I understand that my personal details will be processed and stored by the EDA and IET in order for them to fulfil their obligations under this contract. The EDA's Privacy Policy outlining the terms of use of personal data can be found on www.eda.org.uk. A copy of the IET's Privacy statement can be obtained by contacting edaproductknowledge@theiet.org

I understand that the information provided on this form will be processed by the IET for its sole use and that of its associated organisations for the purpose of promoting, delivering and improving my experience of the IET and its products and services.

I have studied EDA modules in the past ☐ My learner number Date

If you have access needs or require additional support please contact the IET directly to discuss this in confidence. Email: edaproductknowledge@theiet.org

Module selection

(Please indicate in which order you wish to study the modules, if selecting more than one)

*Please be aware that modules will be automatically triggered to begin once the learner has completed and returned the end of module assessment.

Product Code	Title	Order of study
EDAIP1P	Introduction to the Principles of Electricity	
EDALI2P	Lighting (Introduction), 2nd ed.	
EDAWDC1P	Wiring Devices and Controls	
EDASGD2P	Distribution, Switchgear and Protection, 2nd ed.	
EDAFSS2P	Fire, Safety and Security Systems, 2nd ed.	
EDAREN1P	Renewables	
EDAIIND1P	Industrial Controls	
EDACUS1P	Customer Service	
EDAHAV1P	Heating and Ventilation	
EDALLS1P	Lighting (Systems and Controls)	
EDACCM2P	Cables and Cable Management, 2nd ed.	
EDAIDI1P	IT and Data Infrastructure	

Please return this order form to the authorising manager.

You will receive an email confirming your enrolment once your application had been processed.

To discuss opening an account with the IET and for order enquiries:

E-mail: edasales@theiet.org
Telephone: 01438 767328

Terms and Conditions: Where the Purchasing Organisation has a customer credit account with the IET, they will be invoiced for all Modules as detailed on the Payment and Order Form. Payment of the invoice is required within 30 days of the invoice date (or as otherwise agreed), and a copy of your Purchase order form must accompany the Order form (if applicable). Should payment not be received within these terms, the IET may refuse to provide any services under the contract until payment is received in full. Where a credit account with the IET does NOT exist, the Purchasing Organisation is required to make payment upon receipt of a Pro-forma invoice and before any Training Materials are shipped. Payment can be made by cheque, credit card or bank transfer (details are on the Pro-forma invoice). Once payment has been received and processed by the IET, the order will be despatched. The IET has full discretion over whether or not to grant credit and the terms of the credit (including any limits to be applied). Despatch will be standard 3-5 working days (free of charge within the UK and Republic of Ireland). Next day delivery is available at a cost and orders must be placed prior to 2pm; please contact edasales@theiet.org for prices. Returns are not accepted unless the copy received is damaged or imperfect.