

EDA Apprenticeship Service for Members & Affiliated Members

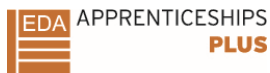
In partnership with EDA Apprenticeships Plus



The Electrical Distributors' Association (EDA) is the trade association for electrical wholesalers in the UK. It has been representing their interests since 1914 and today has over 260 member companies operating from over 1,900 branches around the UK. It also has over 100 affiliated members who are leading suppliers of products and services to the wholesaler members

One of the EDA's top priorities is to promote a culture of education and training amongst its members and affiliates members. It believes in life-long learning and offers a wide range of training opportunities from the day of joining the industry to the day of retirement (and beyond).

The EDA works in partnership with an external company called EDA Apprenticeships Plus to deliver its apprenticeship programmes.



This course information sheet describes just one of the apprenticeships offered by EDA Apprenticeships Plus. You can find out more on [our website](#).

www.eda.org.uk

T: 020 3141 7350

E: training@eda.org.uk

Level 2 Lean Manufacturing Operative (England only)



COURSE DESCRIPTION

A Lean Manufacturing Operative will be expected to carry out their **work safely** and **meet the exacting quality standards demanded** in a fast paced and efficient processing environment developing into a multi-skilled operator through process ownership.

A lean manufacturing operative can be required to carry out manufacturing activities on multiple products with different specifications consecutively e.g. automotive manufacturing. They will be required **to prepare, control, contribute to and complete manufacturing** operations, and follow **manufacturing processes and standard operating procedures (SOPs)** whilst adhering to **specific safe working policies & procedures**.

A Lean Manufacturing Operative will be required to **contribute, develop and support improvement** in the manufacturing operation **using continuous improvement methods, kaizen tools, process visualisation** using lean principles and **problem-solving** tools and techniques.

They will be responsible for carrying out **quality checks** throughout the manufacturing operations to ensure quality is built in and that any defects or concerns are highlighted and dealt with in line with relevant quality standards (ISO 9002).

This standard has 4 possible pathways depending on the role that the apprentice will be undertaking:

- Working within a Production/Assembly role
- Working within an Inspection/Quality assurance role
- Working within a Logistics/Material handling role
- Working within a Production processing/finishing role

Apprenticeship training can help your business attract talent and improve professional skills. From training new recruits through to post-graduate study, apprenticeships boost the skills of the workforce and help business productivity.

The EDA Apprenticeship Service is built around your needs and delivered UK-wide by our external partners. Through the EDA's service your business has access to hundreds of apprenticeship programmes that are matched to job roles, and you can access them in two ways:

1. Recruit a new team member on to an apprenticeship, or
2. Put an existing employee onto an apprenticeship to train them in a new role



EDA Apprenticeship Service for Members & Affiliated Members



Level 2 Lean Manufacturing Operative (England only)

EMPLOYER COMMITMENT

Managers must be prepared to provide the apprentice with the **opportunity to carry out work which will enable them to produce evidence towards their apprenticeship**. Managers must ensure that the apprentice has enough time to complete their learning **within working hours**. Managers must regularly review the apprentice's progress with the Training Provider, identifying additional activities to stretch and challenge the apprentice and supporting the resolution of any difficulties. Managers should also be prepared to take on a mentoring role with the apprentice, passing on skills, knowledge and experience to help the apprentice develop into a fully-fledged member of the team.

COURSE DURATION

12 months not including End Point Assessment

ELIGIBILITY

Lean Manufacturing Operative Level 2 is only available in England. (*Other Manufacturing frameworks are available in the Devolved Nations*)

There are no eligibility criteria. Apprentices under the age of 19 without a Level 1 English and/or Level 1 Math's qualification will need to achieve these and attempt the Level 2 English and Math's tests prior to completion of the apprenticeship and End Point Assessment (EPA).

NEXT STEPS

For more information or to progress your vacancy the EDA Training team training@eda.org.uk

*The salary costs in the illustration below use the prevailing UK National Minimum Wage (NMW).

** From April 2024, apprentices under the age of 22 are fully funded

END POINT ASSESSMENT

To successfully complete the apprenticeship, the learner needs to pass an End Point Assessment. This is an independent assessment with two components:

- Observation with question and answer
- Professional discussion

The assessor from the End Point Assessment body will then decide whether to award successful apprentices with a pass, merit or distinction.

USING THE EDA APPRENTICESHIPS PLUS HOSTING SERVICE

EDA Apprenticeships Plus is an Apprenticeship Training Agency (ATA). This ATA status means they can employ your apprentice on your behalf, and you host them in your business – this is the Hosting Service. You benefit from the comprehensive Hosting Service which includes:

- A full recruitment campaign including advertising, shortlisting, pre-screening, eligibility checks, interviews scheduling, and feedback to all candidates
- Induction
- HR support and advice, including contracts of employment and related paperwork
- Performance management reviews: months 1, 3 & 9
- Payroll services
- Health and safety checks
- Mentoring support for you and your apprentice
- Apprentice performance review, pastoral support and, if applicable, disciplinary management
- Training provider sourcing, selection and contracting
- End Point Assessment (EPA) sourcing and contracting
- Entry into the EDA Learner Achievement Awards

	Annual salary based on current National Minimum Wage* (40 hours week)	Management Fee (10% of annual salary)	Training Fee (5% of overall apprenticeship fee of £6,000)	Total Annual Apprenticeship Cost incl Salary (invoiced monthly over 12 months)
Age Under 18: £302.00 a week or £7.55 per hour	£15,704	£1,570	£0**	£17,274
Age 18-20: £400.00 a week or £10.00 per hour	£20,800	£2,800	£0**	£23,600
Age 21+: £488.40 a week or £12.21 per hour	£25,396	£2,539	£300	£28,235

